## UNITED STATES PROBATION OFFICE SOUTHERN DISTRICT OF FLORIDA

## **REQUEST FOR PERMISSION TO TRAVEL**

Name:

Mailing Address:



## STATE BELOW EXACTLY HOW YOU CAN BE REACHED IN AN EMERGENCY

Request for permission to travel to (include town/city, county, and state):

Will travel by: Automobile [ ] Air [ ] Other:

Will travel with the following person(s):

Name, address and telephone number of person/motel/hotel where you will stay:

State fully your reason for requesting this permission:

(date & time):

If traveling by air, provide airline, and flight numbers:

Departing:

Returning:

Requests for personal travel must be submitted at least 2 weeks in advance, 6 weeks if requesting international travel, business or personal. Failure to complete this form in its entirety may result in the denial of your travel request.

Signature:

Date Requested:

Approved:

U.S. Probation Officer

Date Approved: